



APPENDIX A1

Registration Form (Referrers / Registered Health Professionals)

To be read and completed by Referrers (Registered Health Professionals) agreeing to be part of the Warwickshire Exercise Referral Scheme, after meeting with, or having a telephone conversation with Rich Collinson, the Scheme Coordinator at CSW Sport (contact details below); one registration form per organisation and per team for larger organisations, e.g. NHS Trusts

- All personnel will adhere to the processes and conditions of the scheme, as outlined in all scheme documentation, including any updates, and use the current scheme documentation for all processes, as updated on the CSW Sport website.
- All personnel involved in the Exercise Referral Scheme will protect the confidentiality and medical information related to the patient / client, in line with the Data Protection Act (1998) and Caldicott Principles. For example, Patient / Client referral forms need to be sent private and confidentially to the Exercise Provider and CSW Sport.
- The organisation will take full responsibility for their involvement and responsibilities, as part of the scheme, as outlined in the scheme documentation. The organisation understands that CSW Sport accepts no responsibility, financial or otherwise for expenditure or liabilities arising from the organisation's involvement in the scheme. This includes any actions that are taken outside of the processes and conditions of the scheme, and all relevant legislation related to the scheme.
- The organisation understands that CSW Sport will not indemnify us against any claims, whether under any statute or regulation or at common law, for which we may be liable as an employer or otherwise in the involvement of the scheme. The organisation will be responsible for any claims for which it is liable as part of its role within the scheme. This includes any actions that are taken outside of the processes and conditions of the scheme, and all relevant legislation related to the scheme.
- The organisation understands that CSW Sport takes no responsibility for actions on behalf of the Exercise Provider. The Exercise Provider is responsible for its responsibilities of the scheme, as outlined in the scheme documentation.
- For all referrals the Patient / Client Referral Form (Appendix B/B1) will be completed as fully as possible, outlining physical limitations and relevant medical information that the Exercise Provider needs to be aware of to take the referral. A copy must be sent to CSW Sport and one given to the patient/client.
- Referrals will only be made by registered health professionals registered on the scheme. Authority cannot be delegated to a non registered health professional.
- The organisation should send the name, position, phone number and email address, for all personnel who make referrals to the scheme, to CSW Sport, by email or post (see contact details below). This information will be collated and be made accessible to exercise providers and other personnel in the scheme.
- CSW Sport may request to meet with personnel who are newly involved in the scheme.
- The scheme may be updated at any given point, and that all parties are expected to adhere to any updated requirements and criteria of the scheme.

If any of the requirements and criteria of the scheme are not met then the organisation will no longer be able to make referrals as part of the scheme.

Warwickshire Exercise Referral Scheme



Please state all the registered health professionals within the team who are going to be referring to the scheme (please notify Rich Collinson, the Scheme Coordinator at CSW Sport when there are any additions to this list). Please state their email address and phone number too.

I understand and agree to the above conditions to be part of the Warwickshire Exercise Referral Scheme.

Signed		Date	
Printed		Position	
Address			
Phone Number			
Email Address			

Please send this completed form to Rich Collinson, the Scheme Coordinator at CSW Sport (address provided below), once you have met or had a telephone conversation about the details of the scheme with Rich.

For any enquiries, contact Rich Collinson, the Scheme Coordinator at CSW Sport at exercisereferral@cswsport.org.uk or 024765 74889

