

# Course Planner & Application Pack

*...moving our Region forward*



Check the WMAGA website regularly to keep up to date on more courses being organised in the region: [www.wmgymnastics.org.uk](http://www.wmgymnastics.org.uk)

Course Price List			
	UKCC Level 1	UKCC Level 2	GMPD – Add on Module
BG Member - in WMAGA affiliated club	£225	£325	£90
BG Member - not in WMAGA affiliated club	£335	£485	£140
Non BG Member	£410	£560	£140
Sport Specific Only: BG Member Affiliated WMAGA	£190	£270	N/a
Sport Specific Only: BG Member Non-Affiliated	£300	£430	N/a
Sport Specific Only: Non BG member	£375	£505	N/a
Coach Development		Club Development	
Cycle 5/6 Upgrade to UKCC	£35	Safeguarding & Protecting Children Awareness (SPCA)	£35
Award Scheme Coach	£65	Time To Listen (TTL)	£25
Mentoring UKCC	£5	SPCA & TTL (when attending both courses on the same day)	£55
		Club Management	£35

## Applying for a course

**All UKCC courses can now be applied for online via the BG Website: [www.british-gymnastics.org](http://www.british-gymnastics.org) this is a quicker and way of ensuring you have a place reserved.**

- Complete and return the attached enrolment documents with a cheque payable to 'WMAGA' for the full course fee to the course organiser.
- Ensure you provide a current email address, as all correspondence will be completed by email. NB ensure you regularly check your email.
- Places will be reserved on receipt of full payment, enrolment form and candidate questionnaire on a first-come-first-served-basis.
- Ensure you read and fully understand the terms and conditions of enrolment available on the West Midlands website: [www.wmgymnastics.org.uk](http://www.wmgymnastics.org.uk)
- Please adhere to the course requirements attached.

## **UKCC Course Requirements:**

- UKCC Level 1 candidates must be 16 years of age at the start of the course.
- UKCC Level 2 candidates must be 17 years of age at the start of the course & the award will be valid at the age of 18 years.
- Time to Listen candidates must be 18 years of age
- Coaching Award candidates will need to register their club mentor during the course.
- UKCC Level 2 candidates must hold a UKCC level 1 award in the appropriate discipline. Any candidates who attended an Assistant Club Coach Cycle 5 course or Level 1 Cycle 6 non-UKCC course (i.e. pre Aug-08) must attend the one-day Cycle 5/6 update prior to commencing the Level 2.
- If transferring disciplines please refer to the Transfer Matrix on the BG website.
- If candidates are attending the sport specific modules only, the candidate must have completed a UKCC generic day of the same level prior to the start of the course.
- Candidates must be available to attend all required advertised dates including the assessment date.

## **Prior to the start of the course all candidates must:**

- Arrange for at least 2 gymnasts, of the appropriate level, to attend on the practical modules (Level 1 - day 2 & 3, Level 2 days 2, 3, 4&5) and the assessment date.
- Hold BG membership (silver level), hold Liability Insurance or are willing to sign a disclaimer regarding participation without insurance.
- Make contact with a coach who has agreed to act as a mentor and support the candidate through the duration of the course until the assessment completion. The mentor coach must hold a Level 2 coaching qualification in the discipline qualification. Candidates are able to have more than one mentor if required to do so.
- Read the Cancellation Terms and Conditions available on the West Midlands Website.

# COURSE ENROLMENT FORM



This form should be completed and returned to the Course Organiser a minimum 5 weeks prior to the first course date with full payment by cheque.

## Course Details

Please indicate the course you wish to apply for:

UKCC Coaching Courses	
Level 1	Level 2
Both generic UKCC & sport specific modules (complete course)	Sport specific module only

## Coach Development

Cycle 5/6 Upgrade  
Award Scheme Coach  
Mentoring for UKCC  
GMPD Add on Module

## Club Development

Safeguarding & Protecting Children Awareness: SPCA  
Time To Listen: TTL  
Club Management Awareness  
Other Please Specify:

**Discipline:** \_\_\_\_\_ **Course Venue:** \_\_\_\_\_  
**Course Dates:** \_\_\_\_\_ **Fee enclosed: £** \_\_\_\_\_ **Cheque Number:** \_\_\_\_\_  
 (Payable to 'WMAGA')

**Course Organiser:** Jae Chambers-Dowsing Tel:07739 512185 Address: PO Box 5320, Coventry, CV6 9HL  
 Email: [jae.chambers-dowsing@gymnasticsengland.org](mailto:jae.chambers-dowsing@gymnasticsengland.org)

## Candidate information:

Mr/Mrs/Miss/Ms/Other \_\_\_\_\_ Full Name: \_\_\_\_\_

Address: \_\_\_\_\_ Post Code: \_\_\_\_\_

DOB: \_\_\_\_\_ Phone number: \_\_\_\_\_ Mobile: \_\_\_\_\_

**Email:** \_\_\_\_\_ (all correspondence will be sent by email)

Current Qualifications held: \_\_\_\_\_

BG Membership Number: \_\_\_\_\_ CRB status: \_\_\_\_\_

Club: \_\_\_\_\_ Region: \_\_\_\_\_ Affiliated to WMAGA: Yes/No

## Applying for the course:

It is the responsibility of candidates who are not members of BG to ensure that they have insurance to cover themselves for personal liability for the duration of the course.

If you have already completed the generic day for the level being applied for please complete the following details:

BG Course Code of Generic Day attended: \_\_\_\_\_ UKCC Level: \_\_\_\_\_  
 Venue: \_\_\_\_\_ Date: \_\_\_\_\_ Tutor: \_\_\_\_\_

If you have already attended the one day Cycle 5/6 UKCC Level 1 Update course please complete the following details:

BG Course Code \_\_\_\_\_ Date: \_\_\_\_\_ Venue: \_\_\_\_\_ Tutor: \_\_\_\_\_

**I confirm I have read and agree to adhere to the Terms and Conditions set by WMAGA**

**Date:** \_\_\_\_\_

**Candidate Signature:** \_\_\_\_\_





## Candidate pre-course information questionnaire

*It is essential for candidates on Level 1, Level 2, Level 3 and Award Scheme Coach Course to complete this form. It is not required for other courses.*

To ensure that you can gain maximum benefit from the course, it is helpful for the course tutor to have available following information.

1. Environment where you coach/intend to coach (e.g. club, leisure centre, school, ...)

2. Please describe your experience as a participant in gymnastics

3. Please describe your experience as a coach in gymnastics

4. What are your expectations from this course?

5. Do you have a preferred style of learning? (e.g. auditory, visual, kinaesthetic, ...)

6. Do you have any specific conditions that need special adaptation to assist you on this course?

7. Why do you wish to develop your coaching skills?

8. Emergency contact details for while you are on the course?

9. I confirm that I am physically fit and healthy and I consider myself capable of taking part in the course and assessment activities. I confirm I have sought medical advice if appropriate. Please indicate if you have any disability or medical condition that may require special arrangements during your course or assessment.

**Date:** \_\_\_\_\_ **Name:** \_\_\_\_\_ **Signature:** \_\_\_\_\_