



Job Description – GIF Team Manager

Job Element	Detail
Job Title	Get into Football Team Manager
Reporting To	Football Development Executive
Department/Location	Birmingham County FA Headquarters
Main Purpose	To lead a team to strategically deliver the Get into Football plan across Birmingham Local Authority
Duties & Responsibilities	<ul style="list-style-type: none"> • To manage a team to deliver the Get into Football project. • Set team members personal objectives and targets linked to the Get into Football Strategy. • Lead on partnership relationship with Birmingham City Council and to support their strategic aims. • Work strategically with Leagues and partner organisations to deliver the Get into Football Strategy • Lead on assigned Get into Football priorities as identified through your Line Manager. • To support the company's ongoing quality assurance improvement policy. • To demonstrate the required Company behaviours.
Reporting	Quarterly reports to Development Executive and Get into Football Management group
Benefits	Salary: £24800 - £26500 25 days holiday Pension scheme Life assurance Medical cover (Simply Health scheme)



Person Specification – GIF Team Manager

Requirement	Essential or Desirable?	How Assessed?
Qualifications / Education / Training: <ul style="list-style-type: none"> ▪ Degree / Relevant experience ▪ Project Management training ▪ Management Training 	Essential Desirable Desirable	Application form/ Interview Application form/ Interview Application form/ Interview
Experience: <ul style="list-style-type: none"> • Experience of working in Football/ sports Development • Business Planning • Implementing initiatives to meet the needs of diverse communities 	Essential Desirable	Application form/ Interview Application form/ Interview
Knowledge: <ul style="list-style-type: none"> • Knowledge of National Game Strategy • Knowledge of FA and County FA Infrastructure • Knowledge of factors influencing local authorities looking to increase participation in physical activity and sport 	Essential Essential Essential Essential	Application form/ Interview Application form/ Interview Application form/interview Application form/interview
Skills & Competencies: <ul style="list-style-type: none"> • Monitor and Evaluate your teams performance ▪ Ability to support team members to set personal objectives and targets • Excellent communication skills, particularly able to engage in a manner with a variety of audiences • Strong prioritisation skills and ability to manage own workload • Ability to work flexibly 	Essential Essential Essential Essential Essential	Application form/ Interview Application form/ Interview Application form/ Interview Application form/ Interview Application form/ Interview
Personal Attributes & Behaviours: <ul style="list-style-type: none"> ▪ Experience of goal setting and Leadership • Self-motivated • Ability to make decisions and use own initiative • Prepared to learn new skills • Team Player • Effective Communicator • High professional standards • Fairness, equality and Inclusion 	Essential Essential Essential Essential Essential Essential Essential Essential	Application form/ Interview Application form/ Interview Application form/ Interview Application form/ Interview Application form/ Interview Application form/ Interview Application form/ Interview Application form/ Interview
Other: <ul style="list-style-type: none"> • Ability to use Microsoft Word, Excel and Publisher • Driving Licence 	Essential Essential	Application form/ Interview Application form/ Interview